



**TULSA  
INK &  
TONER  
LLC**

Affordable Inkjet & Laser Printer Supplies

P.O. Box 621  
Cleveland, OK 74020-0621

918-358-2900

918-358-5824 FAX

Website: tulsainkandtoner.com

E-mail: RMA@tulsainkandtoner.com

## RETURN AUTHORIZATION FORM

**Instructions:**

1. Fill out as much of the information below as possible. The more information you provide helps to ensure that your RMA is processed quickly and efficiently. Anything with an asterisk (\*) is a required field.
2. Be as descriptive as possible.
3. Fax the completed form to 918-358-5824 or e-mail to sales@tulsainkandtoner.com to receive your RMA number.
4. Any returned item without an approved RMA # will be refused.
5. **Please read our Product Return Policy for complete information.**

|                 |  |                  |  |
|-----------------|--|------------------|--|
| Today's Date:*  |  | Company Name:*   |  |
| Contact:*       |  | E-mail Address:* |  |
| Purchase Date:* |  | Invoice No(s):*  |  |

Refund\*

Replacement Cartridge\*

| Quantity* | Part Number* | Reason for Return* |
|-----------|--------------|--------------------|
|           |              |                    |
|           |              |                    |
|           |              |                    |
|           |              |                    |

Additional information:

*If your return qualifies for a warranty return, you will be emailed a prepaid shipping label to return the defective product.*

**INTERNAL ONLY:**

RMA # \_\_\_\_\_ Return Label \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_